

Lost Card Blocking Application

Subject: Request to Block Lost Debit/Credit/ATM Card

Dear Sir/Madam,

I request the immediate blocking of my debit/credit/ATM card, which has been misplaced. The card details are as follows:

1. **Cardholder Name:** [Your Full Name]
2. **Account Number:** [Your Account Number]
3. **Card Number (last four digits):** [XXXX]
4. **Card Type:** [Debit/Credit/ATM]
5. **Branch Name:** [Branch Name and Address]
6. **Date of Loss:** [Approximate Date of Loss]

To prevent unauthorized use, please block the card immediately. I also request the issuance of a replacement card, if applicable. Enclosed are the required documents:

1. Copy of CNIC/Passport
2. FIR or affidavit for lost card (if needed)
3. [Any other documents as per bank requirements]

Please confirm the card blocking and reissue status via email to [Your Email Address] or at [Your Contact Number].

Thank you for your urgent attention to this matter.

Yours sincerely,

[Your Full Name]

[Your Signature, if submitting in hard copy]

[Your Contact Information]

[Date: August 18, 2025]

2. Stolen Card Blocking Application

Subject: Request to Block Stolen Debit/Credit/ATM Card

Dear Sir/Madam,

I urgently request that my debit/credit/ATM card be blocked, which was stolen due to [e.g., wallet theft, pickpocketing]. The card details are:

1. **Cardholder Name:** [Your Full Name]
2. **Account Number:** [Your Account Number]
3. **Card Number (last four digits):** [XXXX]
4. **Card Type:** [Debit/Credit/ATM]
5. **Branch Name:** [Branch Name and Address]
6. **Date of Theft:** [Approximate Date of Theft]

To prevent potential misuse, please block the card immediately and issue a replacement card, if applicable. Enclosed are the required documents:

1. Copy of CNIC/Passport
2. FIR for stolen card
3. [Any other documents as per bank requirements]

Please confirm the card blocking and reissue status via email to [Your Email Address] or at [Your Contact Number].

Thank you for your prompt action.

Yours sincerely,

[Your Full Name]

[Your Signature, if submitting in hard copy]

[Your Contact Information]

[Date: August 18, 2025]

3. Damaged Card Blocking Application

Subject: Request to Block and Replace Damaged Debit/Credit/ATM Card

Dear Sir/Madam,

I request the blocking of my debit/credit/ATM card, which is physically damaged, unreadable, or has a malfunctioning chip. The card details are:

1. **Cardholder Name:** [Your Full Name]
2. **Account Number:** [Your Account Number]
3. **Card Number (last four digits):** [XXXX]
4. **Card Type:** [Debit/Credit/ATM]
5. **Branch Name:** [Branch Name and Address]

Please block the damaged card and issue a replacement card to ensure uninterrupted access to my account. Enclosed are the required documents:

1. Copy of CNIC/Passport
2. Damaged card (if available) or affidavit
3. Recent passport-sized photographs
4. [Any other documents as per bank requirements]

Please confirm the card blocking and reissue status via email to [Your Email Address] or at [Your Contact Number].

Thank you for your assistance.

Yours sincerely,

[Your Full Name]

[Your Signature, if submitting in hard copy]

[Your Contact Information]

[Date: August 18, 2025]

4. Unauthorized Transaction (Fraud) Blocking

Subject: Request to Block Card Due to Unauthorized Transactions

Dear Sir/Madam,

I urgently request the blocking of my debit/credit/ATM card due to suspicious or unauthorized transactions. The card details are:

1. **Cardholder Name:** [Your Full Name]
2. **Account Number:** [Your Account Number]
3. **Card Number (last four digits):** [XXXX]
4. **Card Type:** [Debit/Credit/ATM]
5. **Branch Name:** [Branch Name and Address]
6. **Details of Unauthorized Transactions:** [Brief Description, e.g., Date, Amount, Merchant]

Please block the card immediately to prevent further misuse and initiate an investigation into the unauthorized transactions. I also request a replacement card. Enclosed are the required documents:

1. Copy of CNIC/Passport
2. Transaction statement highlighting unauthorized activity (if available)
3. FIR or affidavit (if required)
4. [Any other documents as per bank requirements]

Please confirm the card blocking and investigation status via email to [Your Email Address] or at [Your Contact Number].

Thank you for your urgent attention to this matter.

Yours sincerely,

[Your Full Name]

[Your Signature, if submitting in hard copy]

[Your Contact Information]

[Date: August 18, 2025]

5. Expired Card Blocking

Subject: Request to Block Expired Card and Issue Replacement

Dear Sir/Madam,

I request the blocking of my expired debit/credit/ATM card and the issuance of a replacement card. The card details are:

1. **Cardholder Name:** [Your Full Name]
2. **Account Number:** [Your Account Number]
3. **Card Number (last four digits):** [XXXX]
4. **Card Type:** [Debit/Credit/ATM]
5. **Branch Name:** [Branch Name and Address]
6. **Expiry Date:** [Expiry Date]

As the card has expired, please block it to prevent misuse and issue a new card. Enclosed are the required documents:

1. Copy of CNIC/Passport
2. Recent passport-sized photographs
3. [Any other documents as per bank requirements]

Please confirm the card blocking and reissue status via email to [Your Email Address] or at [Your Contact Number].

I appreciate your cooperation.

Yours sincerely,

[Your Full Name]

[Your Signature, if submitting in hard copy]

[Your Contact Information]

[Date: August 18, 2025]

6. Company-Issued Employee Card Blocking

Subject: Request to Block Company-Issued Employee Debit/Credit Card

Dear Sir/Madam,

Our organization requests the immediate blocking of a company-issued debit/credit card due to the employee's resignation or loss of the card. The card details are:

1. **Business Name:** [Your Business Name]
2. **Account Number:** [Your Account Number]
3. **Cardholder Name (Employee):** [Employee's Full Name]
4. **Card Number (last four digits):** [XXXX]
5. **Card Type:** [Debit/Credit]
6. **Branch Name:** [Branch Name and Address]
7. **Reason for Blocking:** [e.g., Employee Resignation, Card Loss]

Please block the card to prevent unauthorized use and, if applicable, issue a replacement card to [Specify, e.g., another employee or not required]. Enclosed are the required documents:

1. Copy of CNIC/Passport of authorized signatory
2. Board Resolution (if needed)
3. FIR or affidavit for lost card (if applicable)
4. [Any other documents as per bank requirements]

Please confirm the card blocking and reissue status via email to [Business Email Address] or at [Business Contact Number].

Yours faithfully,

[Full Name of Authorized Signatory]

[Designation]

[Signature of Authorized Signatory]

[Company Stamp, if applicable]

[Date: August 18, 2025]

7. Multiple Cards Blocking (Bulk Request)

Subject: Request to Block Multiple Company-Issued Cards

Dear Sir/Madam,

Our organization requests the immediate blocking of multiple company-issued debit/credit cards due to theft, loss, or misuse concerns. The details of the cards are:

1. **Business Name:** [Your Business Name]
2. **Account Number:** [Your Account Number]
 1. **Card Details:** Card 1: [Cardholder Name, Card Number (last four digits), Card Type]
 2. Card 2: [Cardholder Name, Card Number (last four digits), Card Type]
 3. [Add more as needed]
3. **Branch Name:** [Branch Name and Address]
4. **Reason for Blocking:** [e.g., Theft, Misuse, Employee Termination]

Please block all listed cards to prevent unauthorized transactions and provide guidance on reissuing cards, if applicable. Enclosed are the required documents:

1. Copy of CNIC/Passport of authorized signatory
2. Board Resolution (if needed)
3. FIR or affidavit for stolen/lost cards (if applicable)
4. [Any other documents as per bank requirements]

Please confirm the card blocking and reissue status via email to [Business Email Address] or at [Business Contact Number].

Yours faithfully,

[Full Name of Authorized Signatory]

[Designation]

[Signature of Authorized Signatory]

[Company Stamp, if applicable]

[Date: August 18, 2025]

8. International Use Risk Blocking

Subject: Request to Block Card Due to International Use Risk

Dear Sir/Madam,

I request the immediate blocking of my debit/credit/ATM card due to concerns about its use abroad or on suspicious websites. The card details are:

1. **Cardholder Name:** [Your Full Name]
2. **Account Number:** [Your Account Number]
3. **Card Number (last four digits):** [XXXX]
4. **Card Type:** [Debit/Credit/ATM]
5. **Branch Name:** [Branch Name and Address]
6. **Details of Concern:** [e.g., Recent use on a foreign website, travel abroad]

To mitigate potential risks, please block the card and issue a replacement card, if applicable. Enclosed are the required documents:

1. Copy of CNIC/Passport
2. Transaction statement (if applicable)
3. [Any other documents as per bank requirements]

Please confirm the card blocking and reissue status via email to [Your Email Address] or at [Your Contact Number].

Thank you for your prompt action.

Yours sincerely,

[Your Full Name]

[Your Signature, if submitting in hard copy]

[Your Contact Information]

[Date: August 18, 2025]

9. PIN Compromised Blocking

Subject: Request to Block Card Due to Compromised PIN

Dear Sir/Madam,

I request the immediate blocking of my debit/credit/ATM card, as I suspect the PIN has been compromised or exposed. The card details are:

1. **Cardholder Name:** [Your Full Name]
2. **Account Number:** [Your Account Number]
3. **Card Number (last four digits):** [XXXX]
4. **Card Type:** [Debit/Credit/ATM]
5. **Branch Name:** [Branch Name and Address]
6. **Details of Compromise:** [e.g., PIN entered on insecure device, observed by third party]

Please block the card to prevent unauthorized use and issue a replacement card with a new PIN. Enclosed are the required documents:

1. Copy of CNIC/Passport
2. Affidavit for compromised PIN (if required)
3. Recent passport-sized photographs
4. [Any other documents as per bank requirements]

Please confirm the card blocking and reissue status via email to [Your Email Address] or at [Your Contact Number].

Thank you for your urgent attention.

Yours sincerely,

[Your Full Name]

[Your Signature, if submitting in hard copy]

[Your Contact Information]

[Date: August 18, 2025]

10. Account Closure Related Blocking

Subject: Request to Block Card Due to Account Closure

Dear Sir/Madam,

I request the blocking and surrender of my debit/credit/ATM card in connection with the closure of my bank account. The card and account details are:

1. **Cardholder Name:** [Your Full Name]
2. **Account Number:** [Your Account Number]
3. **Card Number (last four digits):** [XXXX]
4. **Card Type:** [Debit/Credit/ATM]
5. **Branch Name:** [Branch Name and Address]

As I close my account, please block the associated card to prevent further use and confirm its deactivation. Enclosed are the required documents:

1. Copy of CNIC/Passport
2. Account closure request (if not already submitted)
3. Returned card (if available) or affidavit
4. [Any other documents as per bank requirements]

Please confirm the card blocking and account closure status via email to [Your Email Address] or at [Your Contact Number].

I appreciate your cooperation.

Yours sincerely,

[Your Full Name]

[Your Signature, if submitting in hard copy]

[Your Contact Information]

[Date: August 18, 2025]